



NGONG TECHNICAL AND VOCATIONAL COLLEGE  
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NEWS LETTER FOR NOVEMBER, 2023

23<sup>rd</sup> November, 2023

Dear Parent /Guardian/Sponsor/Trainees

Receive greetings from Ngong TVC.

I hope you are well and keeping safe. We thank the almighty father for his protection, blessings and bringing us this far. We thank you for your cooperation and the support you have given the institute throughout the term. I wish to draw your attention to the following;

#### Closing and Opening Dates

The first term ends on 8<sup>th</sup> December, 2023, opens for the 2<sup>nd</sup> term on 8<sup>th</sup> January, 2024. All September 2023 and January 2024 intake to report on 8<sup>th</sup> January 2024. All continuing trainees from attachment to report on 10<sup>th</sup> January 2024.

Learning has continued well throughout the term. The trainees have undertaken Continuous Assessment Tests (CATs) as well as the end term Examinations. Check the progress report of the trainee and advise accordingly.

#### Class Attendance

We wish to draw your attention to one of our college rules that requires a trainee to attend at least 75% of all the lessons in a term in order to proceed to the next level. This rule should be strictly adhered to. Kindly advise the trainees under your care abide by this rule.

#### KNEC Examinations/NITA

The KNEC/NITA registration for March 2024 will close on 31<sup>st</sup> January 2024. Nita registration is in progress and closing in February 2024.

Use the following banks details to make fees payments, and submit the banking slips to the college.

**Bank name:** Cooperative bank  
**Branch:** Ngong branch  
**Account Name:** Ngong Technical and Vocational College  
**A/c No:** 01129842414000

#### January 2024 Intake

Admissions for January intake are currently ongoing at the College reception/desk for all the advertised courses. New and continuing trainees are expected to report on **8<sup>th</sup> January, 2024**. For the applications, kindly visit the College physically during working hours or visit our website i.e. [www.ngongtvc.ac.ke](http://www.ngongtvc.ac.ke).

Thank you.

Teresia Mutuku

PRINCIPAL/BOG SECRETARY

